

# Short Course on UTM Online Learning Application for New Students

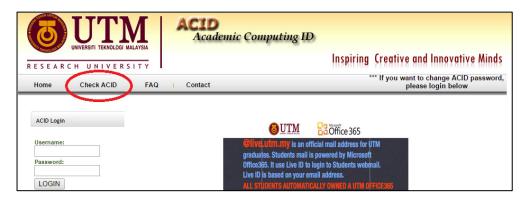
# GRADUATE STUDIES MANAGEMENT SYSTEM (GSMS)



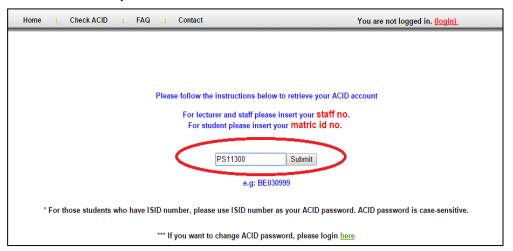


#### **HOW TO GET ACID?**

- (1) Go to <a href="http://acid.utm.my/">http://acid.utm.my/</a>
- (2) Click on Check ACID



(3) Key in Matric No. or IC No./ Passport No.





(4) Get ACID ID

- (5) If you want to change ACID pasword, please login at <a href="http://acid.utm.my/">http://acid.utm.my/</a>. By default,
- 1. For **STAFF UTM**, please use your IC number for password.
- 2. For **STUDENT LOCAL**, please use your IC number for password.
- 3. For **STUDENT NON-LOCAL**, please use your \*ISID / Passport number for password.



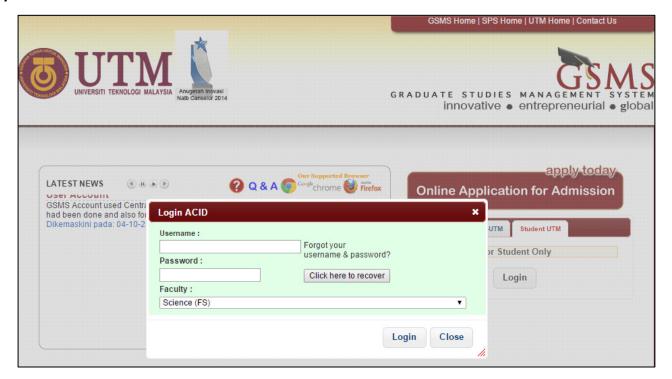




#### **GSMS** Homepage

(http://spsapp3.utm.my:8080/gsmsv4/index.jsp)

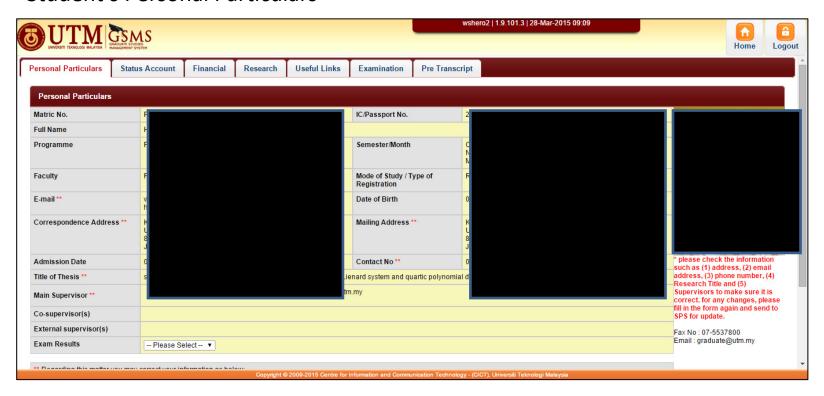
(1) Login your ACID Username and Password.





# **Graduate Studies Management System (GSMS)**

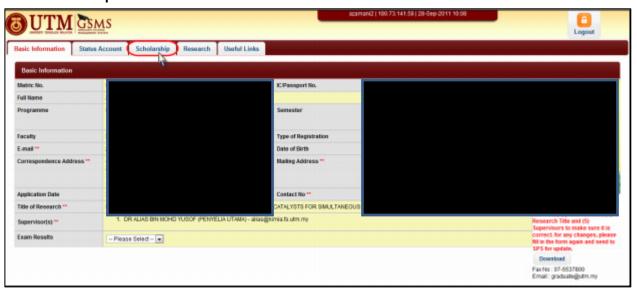
#### Student's Personal Particulars





# GSMS: ZAMALAH / International Doctoral Fellowship (IDF)

(1) Click on Scholarship tab



(2) Next, please click Click to Apply.





IDF:

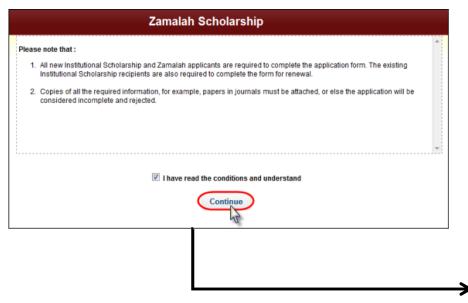
MU5 International Doctoral Fellowship
for International students only - PhD

See details

Open from 01 Jan 2011 to 31 Dec 2011



#### (3) Click on Continue button



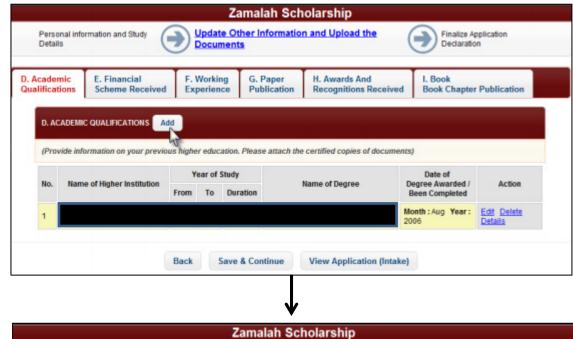
(4) Fill up all information required. Then, click Save & Continue button

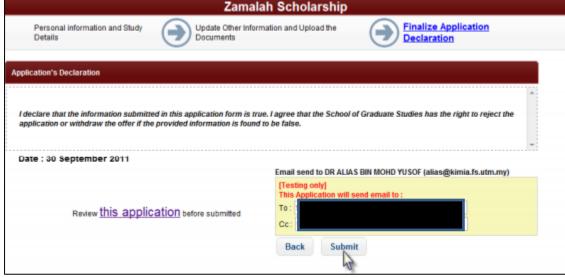




(5) Add the information and Upload the documents. Then, click Save & Continue button

(6) Click on Submit button.

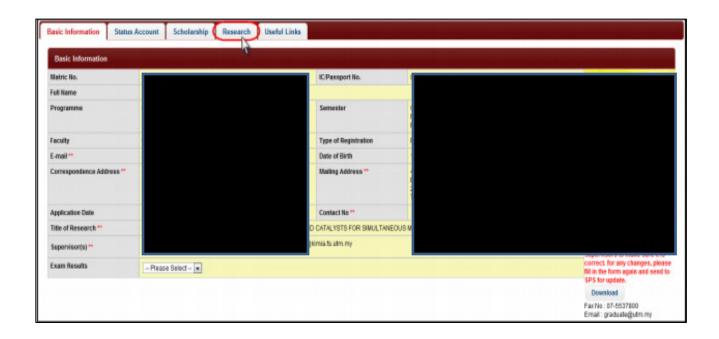




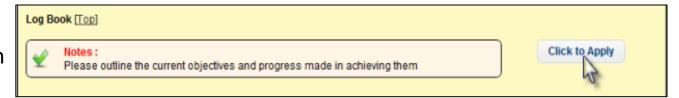


## **GSMS:** Log Book

(1) Click on the Research Tab



(2) Click on **Click to Apply** button





(3) Fill up all the information. Then, click on Submit button to complete the application.





## **GSMS: Progress Report**

(1) Click on **Research Tab** 

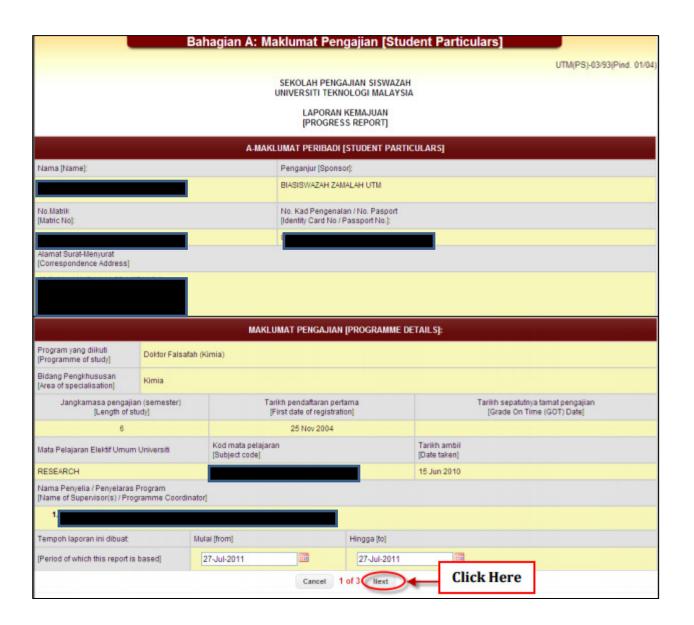


(2) Click on Click to Apply button



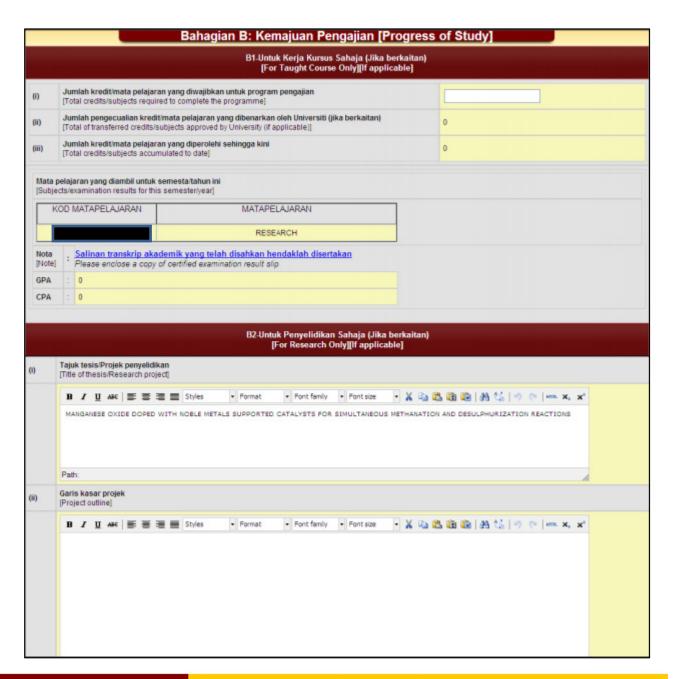


(3) Fill up the period of report information.
Then, click on Next button.





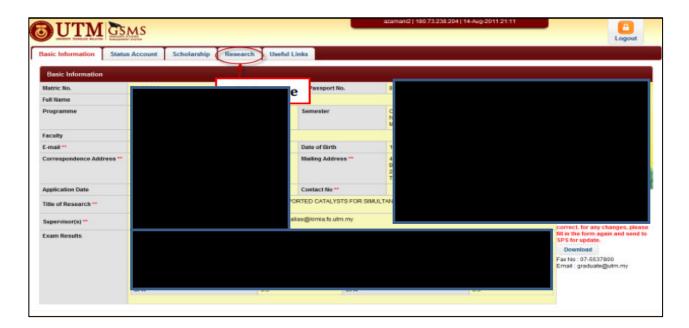
(4) Fill up all information. Then, click on Next button to complete the application.



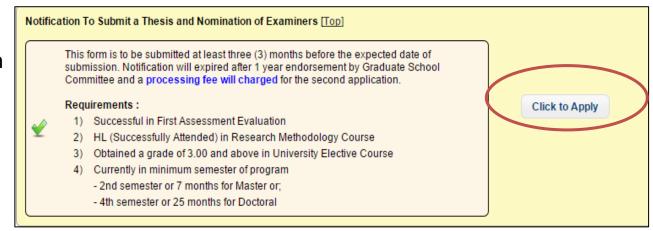


### **GSMS: Notice of Submission**

(1) Click on **Research Tab** 



(2) Click on Click to Apply button



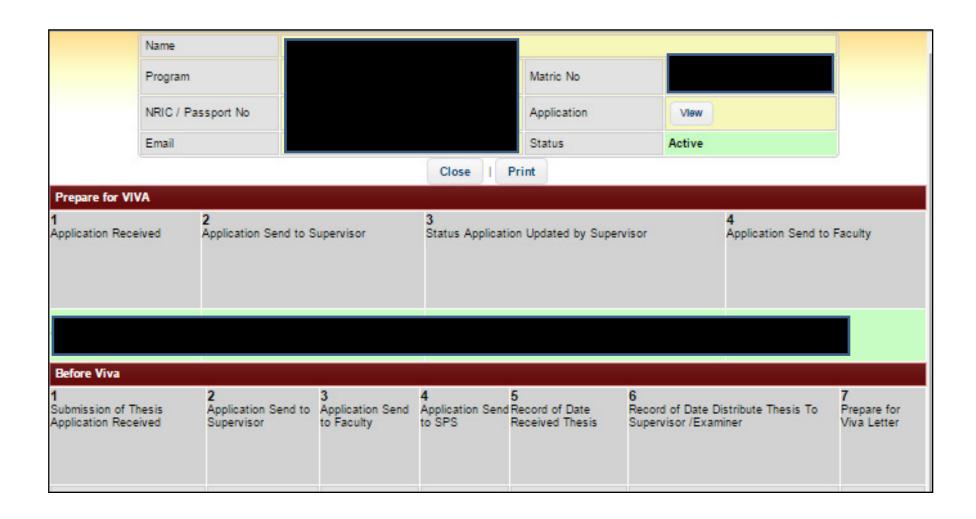


(3) Upload your Abstract.
Then click **Next to Nominate To Thesis Submission** 





#### Check status of event





## **Graduate Supervision Grant**

(http://webapps.sps.utm.my/)



(1) Login into the system by using:

User Name: Matric No. Password: IC / ISID ID.

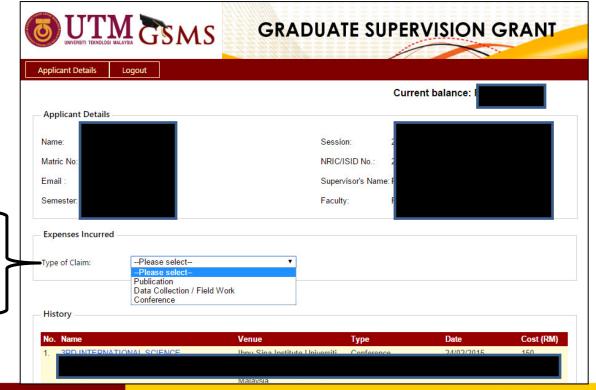
(2) Type of claims:

Publication

Data Collection / Field Work

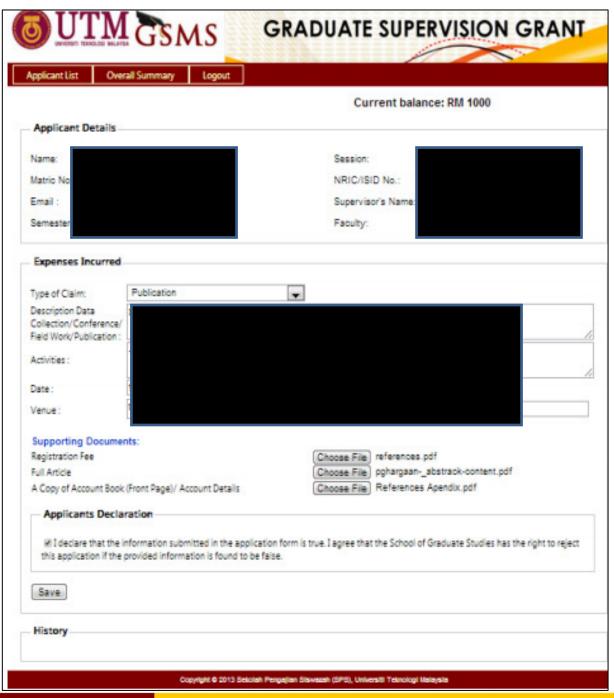
Conference





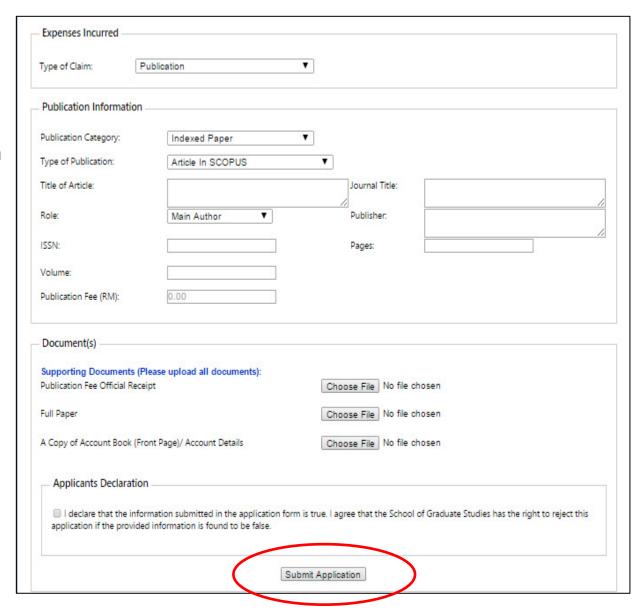


- (3) Type of claims:
- i) Publication
- ii) Data Collection / Field Work
- iii) Conference





(4) Fill up all information.
Then, click Submit Application button





#### (5) View Application Detail. Click on the application name



(6) View Application Process Summary



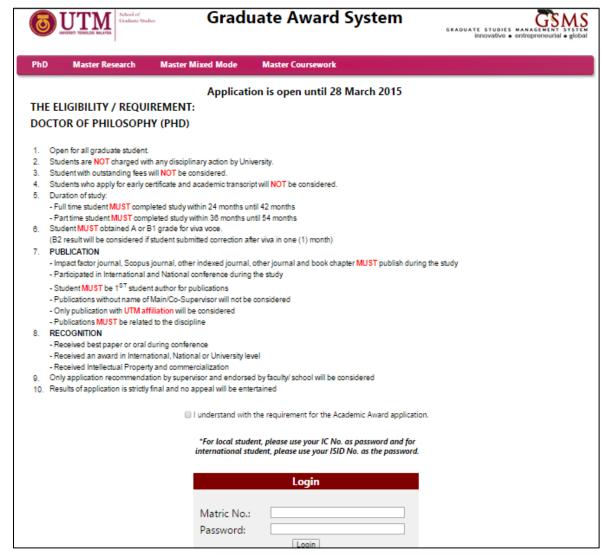


#### **GRADUATE AWARD MANAGEMENT SYSTEM**

(<a href="http://webapps.sps.utm.my/">http://webapps.sps.utm.my/</a>)

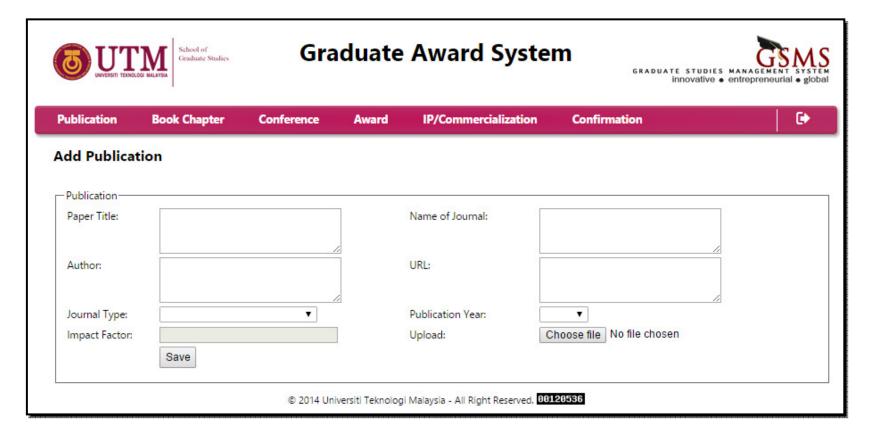


- (1) Choose Mode of studies and Then,
- (2) Login into the system by using your Matric No. and IC/ ISID No. for the password.



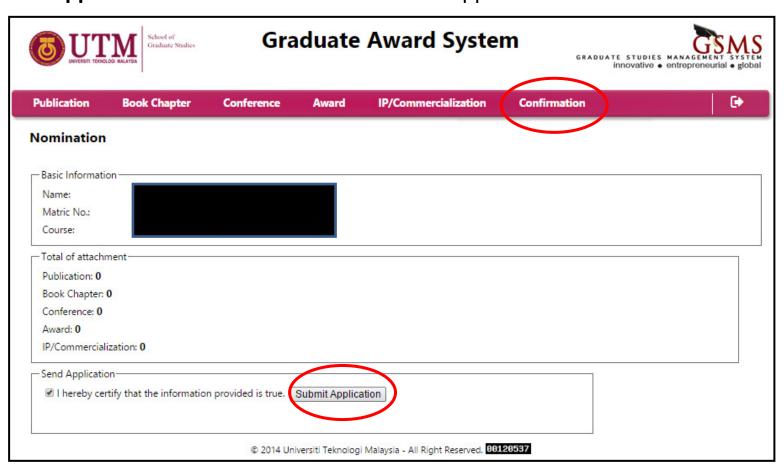


(3) Fill up necessary field such as in the Publication, Book Chapter, Conference, Award and IP/Commercialization .





(4) After finished filled Up the fields, Go to the **Confirmation tab** and then click on the **Submit Application** Button to submit the Award Application.

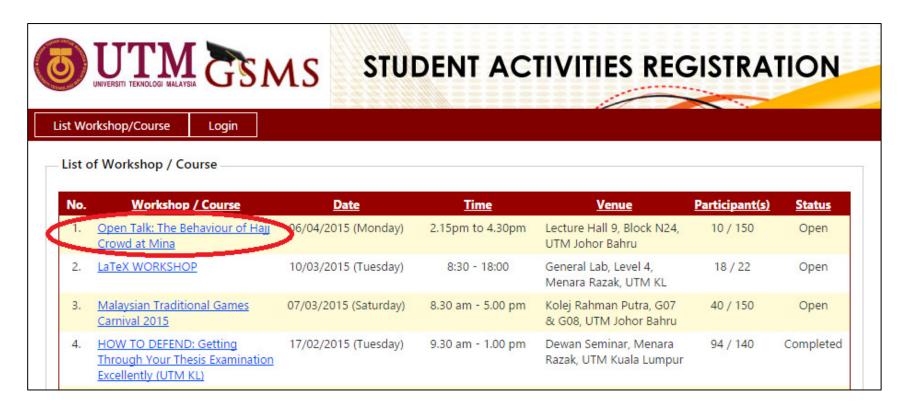




## **Student Activity Registration**

(http://webapps.sps.utm.my/sar)

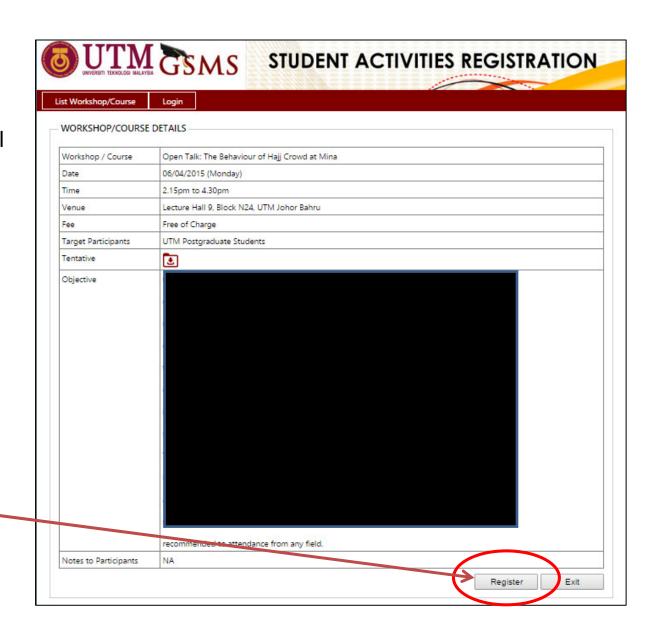
#### (1) List of Workshop / Course





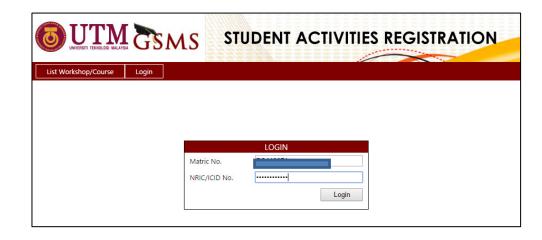
(2) Workshop / Course Detail

Click on the **Register button** 

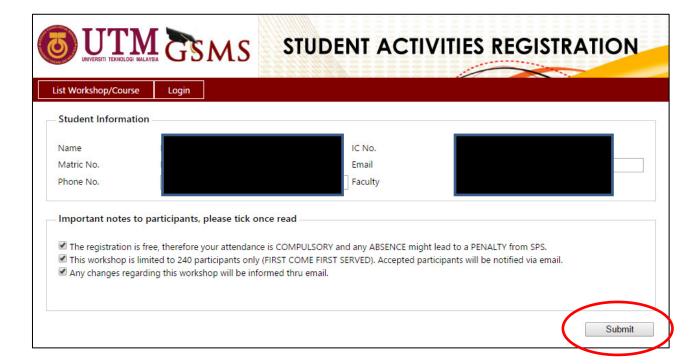




(3) Login by using your Matric No. and IC/ISID ID



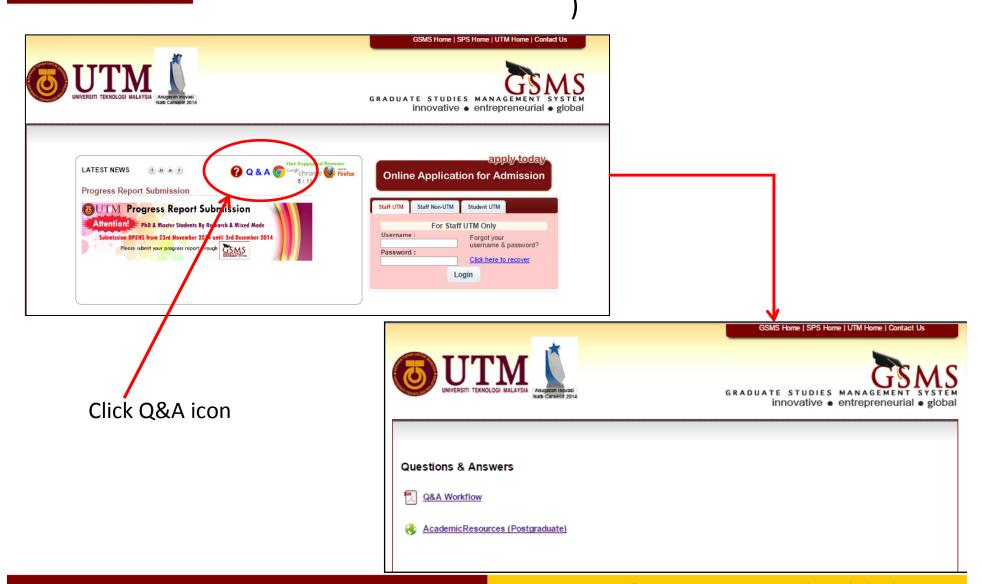
(4) Click Submit button to register the workshop





# Question and Answer GSMS workflow diagram

(http://spsapp3.utm.my:8080/gsmsv4/portal/index.jsp





#### **Academic Resources**

( www.sps.utm.my/sps/academic-resources.html )

