

QUICK HOW TO OPERATE GUIDE VIDEO CONFERENCING(VC) APPLIANCE

BEFORE EVENT

1. Switch on VC appliance, TV and LCD Projector
2. Make sure TV screen display view (video) from camera
3. Make a video call by select “call” on Lifesize phone
 - i. Dial IP number for other site by select “keypad icon”, then select “video” and click “Call
Example : 161.139.21.124
 - ii. Or if you are in the middle of VC event, select “Recent” and choose the latest IP number (the first row)
4. To share your presentation
 - i. Connect a VGA/ HDMI cable to a laptop
 - ii. Select “presentation” on Lifesize phone
5. Make sure the microphone vc works (the light on the lifesize phone is blue)
6. Start your conversation.



THANK
YOU!!

AFTER EVENT

1. Unplug VC/ LCD cable (VGA) from the laptop
2. Switch off LCD Projector, TV and VC appliance

CONTACT US!



ONSITE TECHNICAL

TECHNICAL VC HOTLINE

018-9453001

RESERVATION FOR VC EVENT

Online at <http://digitalcare.utm.my>
Click Menu Get Help/ Video conferencing



digitalcare@utm.my



07-5532136/
018-2773001